PERMISSION TO STAY BEYOND OFFICIAL WORKING HOURS

	Unit:	
Inclusive Date/s:	Time:	
		
ecommending Approval/Disapproval:		
LILIAN D. DIAMANTE	Noted:	(Signature)
Administrative Officer	VICTORIA	A T. CANAPE-BELEGAL
Note:		Head, CDMO
an employee will be working on Saturda 2. To be prepared in 3 copies: 1 will be given TO BE FILLED UP BY THE SECURITY GUARD OI	to CDMO; 1 for security guard; 1 will be retained to the	e unit concerned.
TIME IN:	TIME OUT :	
	SIGNATURE	
OF THE		UPOU-GS/AO Form No. 6
PERMISSION TO	University of the Philippines OPEN UNIVERSITY UPOU Headquarters, Los Baños, Laguna O STAY BEYOND OFFICIAL WOI	
7908	OPEN UNIVERSITY UPOU Headquarters, Los Baños, Laguna STAY BEYOND OFFICIAL WOI	RKING HOURS
PERMISSION TO	OPEN UNIVERSITY UPOU Headquarters, Los Baños, Laguna STAY BEYOND OFFICIAL WOI Unit:	RKING HOURS
PERMISSION TO	OPEN UNIVERSITY UPOU Headquarters, Los Baños, Laguna O STAY BEYOND OFFICIAL WOI Unit:Time:	RKING HOURS
PERMISSION TO Name: Inclusive Date/s:	OPEN UNIVERSITY UPOU Headquarters, Los Baños, Laguna O STAY BEYOND OFFICIAL WOI Unit:Time:	RKING HOURS
PERMISSION TO Name: Inclusive Date/s: Reason/s: Recommending Approval/Disapproval:	OPEN UNIVERSITY UPOU Headquarters, Los Baños, Laguna O STAY BEYOND OFFICIAL WOI Unit: Time:	RKING HOURS
PERMISSION TO Name: Inclusive Date/s: Reason/s:	OPEN UNIVERSITY UPOU Headquarters, Los Baños, Laguna O STAY BEYOND OFFICIAL WOI Unit:Time: Noted:	RKING HOURS (Signature)
PERMISSION TO Name: Inclusive Date/s: Reason/s: Recommending Approval/Disapproval: LILIAN D. DIAMANTE	OPEN UNIVERSITY UPOU Headquarters, Los Baños, Laguna O STAY BEYOND OFFICIAL WOI Unit: Time: Noted: VICTORIA T. CA	RKING HOURS (Signature)

- an employee will be working on Saturdays, Sundays and Holidays.
- 2. To be prepared in 3 copies: 1 will be given to CDMO; 1 for security guard; 1 will be retained to the unit concerned.

TO BE FILLED UP BY THE SECURITY GUARD ON DUTY

TIME IN :	TIME OUT:
REMARKS:	SIGNATURE_